Maryland Board of Pharmacy Public Board Meeting

Meeting Minutes November 16, 2016

Name	Title	Present	Absent	Present	Absent
Board Committee					
Ashby, D.	Commissioner	X			
Bouyoukas, S.	Commissioner	X			
Hardesty, J.	Commissioner	X			
Gavgani, M. Z.	Commissioner/President	X			
Morgan, K.	Commissioner	X			
Peters, R.	Commissioner	X			
Robinson, T.	Commissioner	X			
Rochester, C.	Commissioner/Treasurer	X			
Roy, S.	Commissioner	X			
St. Cyr, II, Z. W.	Commissioner/Secretary	X			
Yankellow, E.	Commissioner	X			
Zagnit, B.	Commissioner	X			
Board Counsel				_	
Bethman, L.	Board Counsel	X			
Felter, B.	Staff Attorney	X			
Board Staff				_	
Speights-Napata, D.	Executive Director	X			
Vacant	Deputy Director of Operations				
Wu, Y.	Compliance Manager	X			
Page, A.	Executive Administrative Associate	X			
Vacant	Administration and Public Support				
	Manager				
Logan, B.	Legislation/Regulations Manager	X			
Johnson, J.	MIS Manager	X			

Subject	Responsible Party	Discussion	Action Due Date (Assigned to)	Results
Subject	Turty	Discussion	(Hissigned to)	Results
I. Executive Committee Report(s)	A.) M. Gavgani, Board President	Members of the Board with a conflict of interest relating to any item on the agenda are advised to notify the Board at this time or when the issue is addressed in the agenda.		
		1. M. Gavgani called the meeting to order at 9:33 A.M.		
		2. M. Gavgani requested that Board commissioners introduce themselves and also informed guests that the meeting agenda and packet materials were available for review. She advised guests that all packets must be returned at the end of the meeting.	2. M. Gavgani introduced and welcomed new Board Commissioner, Jennifer Hardesty.	
		3. M. Gavgani reminded all guests to sign the guest log, indicating whether they would like continuing education credits.		
	B.) Z. St, Cyr, II, Secretary	4. Review and approval of the August and September 2016 Public Meeting Minutes.	4. Motion to approve August and September 2016 Public Meeting Minutes by E. Yankellow.	4. The Board voted to approve this motion.
II. A. Executive Director Report	D. Speights- Napata, Executive Director	1. Operations Updates	1. Welcome of T. Evans, new Pharmacist Inspector. The new Deputy Director, Edward Fields, will begin on November 28.	
		2. Meetings Update		
		3. Board of Physicians Presentation	3. Discussion held on legislative proposal to allow physicians with dispensing licenses to delegate this responsibility.	

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Cubicat	Responsible Party		D	iscussion			Action Due Date (Assigned to)	Doculto
Subject	Party		<u>U</u>	iscussion			(Assigned to)	Results
B. Operations Report	J. Johnson, MIS Manager	 Administration and Public Support (APS) Unit Updates Data Integrity (DI) Unit Updates 				t (APS)	2. The state customer satisfaction	
		3. Manage Unit Up	ement Ir odates		n Systems (1	MIS)	survey was briefly mentioned. 3. The statement of work for the upcoming Distributor renewal period has been completed and provided to the Board's MIS vendor. Current applications need to be reviewed for submission.	
	Y. Wu, Compliance Manager	 Unit Updates Monthly Statistics 						
		License Type	New	Renewed	Reinstated	Total		
		Distributor	20	4	0	1177		
		Pharmacy	17	0	2	2042		
		Pharmacist	84	413	0	11264		
		Vaccination	51	6	0	4309		
		Pharmacy Intern - Graduates	4	0	0	48		
		Pharmacy Intern - Students	22	1	0	819		

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Subject	Responsible Party	Discussion			Action Due Date (Assigned to)	Results		
		Pharmacy	140	256	12	9512	1	T
		Technician						
D. Compliance	Y. Wu, Compliance Manager	New Complaints & I New Complaints Resolved (Included Final disciplinary Actions within Complete Actions within Complete Actions)	s - 35 ling Carr y actions	ryover) – 2 s taken – 4		ı		
		Summary Action Average days to Inspections:	ns Taken	-3				
		Total - 125 Annual Inspection Opening Inspection Closing Inspection Relocation Inspection Board Special In Division of Drug	ions - 5 ons - 2 ections - ectigati	2 ion Inspect		– 1		
E. Legislation & Regulations	B. Logan, Legislation and Regulations Manager	1. COMAR 10.3 (CH0476) Proof	34.02.03	D in respo	onse to pass		1. The bill provides that graduation from a pharmacy school accredited by the Accreditation Council for Pharmacy Education is acceptable proof of English proficiency. Motion to approve by D. Ashby, 2 nd by S. Bouyoukas.	1. The Board voted to approve this motion.
		2. COMAR 10.3	34.18 Та	sk Force R	Recommend	lation	2. Motion to approve by C. Rochester, 2 nd by K. Morgan.	2. The Board voted to approve this motion.
		3. The American Meeting	Society	for Pharm	nacy Law A	nnual	3. K. Logan attended the conference and provided a summary of the meeting.	

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Subject	Responsible Party	Discussion	Action Due Date (Assigned to)	Results
III. Committee Reports A. Practice Committee	C. Rochester, Chair	1. CVS Health Response and Comments MPha Response and Comments	Referred to practice committee for review.	
		ACPL Meeting Update		
B. Licensing Committee	J. Smith, Chair	a. G. Benjamin - Applicant submitted an online renewal application on February 25, 2016. Board staff emailed her on February 26, 2016, requesting clarification of information on the application. Applicant did not respond and her license expired on February 29, 2016. A reinstatement application was received on October 28, 2016. Applicant is requesting a waiver of the reinstatement application fee. Licensing Committee's recommendations: Deny request to waive reinstatement fee.	1a. Motion by committee to deny request, 2 nd by T. Robinson.	1a. The Board voted to approve this motion.
		 2. Review of Pharmacy Intern Applications: a. L. Huggins - Applicant initially submitted a Technician application. However, the application contained pages from the intern application. Applicant was contacted and resubmitted an intern application, requesting that fee paid for technician application be transferred to the intern application. Licensing Committee's recommendations: Approve request. 	2a. Motion by committee to approve request, 2 nd by T. Robinson.	2a. The Board voted to approve this motion.

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	Responsible		Action Due Date	
Subject	Party	Discussion	(Assigned to)	Results
		3. Review of Pharmacy Technician Applications: a. A. Shahab – Applicant submitted reinstatement application on September 29, 2016, and was approved for licensure. This registration expires on November 30, 2016. Applicant is requesting that the renewal fee	3a. Motion by committee to deny request, 2 nd by T. Robinson.	3a. The Board voted to approve this motion.
		be waived since he just paid the reinstatement fee and was not informed that the reinstatement would only last until November 2016. He is currently out of school and seeking employment and does not have the funds to cover multiple application fees. Licensing Committee's recommendations: Deny request to waive renewal fee.		
		4. Review of Distributor Applications: NONE5. Review of Pharmacy Applications: NONE		
		6. Review of Pharmacy Technicians Training Programs: a. Ahold USA Technician Training Program - Licensing Committee's recommendations: Approve program and exam	6a. The initial review of this request was begun under previous Board Commissioner J. Smith. Additional information was requested from the program; was received and reviewed; and satisfied the concerns raised. Motion by committee to approve, 2 nd by T. Robinson.	6a. The Board voted to approve this motion.
		New Business: NONE		
C. Public Relations Committee	B. Zagnit, Chair	Public Relations Committee Update	There will be a newsletter release in December.	

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Subject	Party	Discussion	(Assigned to)	Results
			The Committee is considering options to make the Public Board Meeting available by webinar in the future. The Committee will survey pharmacists to gauge the necessity of Board sponsored CPR training.	
D. Disciplinary	T. Robinson, Chair	Disciplinary Committee Update		
		None at this time.		
E. Emergency Preparedness Task Force	S. Roy, Chair	Emergency Preparedness Update None at this time.		
IV. Other Business & FYI	M. Gavgani, President	Commissioner Z. St. Cyr, II, provided a presentation on the public protection role of Board members at DHMH's New Health Occupations Board Members Orientation. New Pharmacy Board Commissioners J. Hardesty and K. Morgan attended.	K. Neville expressed appreciation for Z. St. Cyr, II, for his participation in, and support of, the annual new Board Member Orientation.	
V. Adjournment	M. Gavgani, President	Z. St. Cyr, II, acting on behalf of Board President M. Gavgani, asked for a motion to close the Public Meeting and open a Closed Public Session at 10:44 A.M.	Motion by to close the Public Meeting by D. Ashby, 2 nd by T. Robinson.	The Board voted to approve this motion.
		Z. St. Cyr, II, acting on behalf of Board President M. Gavgani, convened a Closed Public Session for the purpose of engaging in medical review committee deliberations regarding confidential information in applications in accordance with the Open Meetings Act, General Provisions Article, Section3-305 (b) (7) and (13). The Closed Public Session was adjourned and		
		immediately thereafter, Z. St. Cyr, II, acting on behalf of Board President M. Gavgani, convened an		

Responsible

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	Responsible		Action Due Date	
Subject	Party	Discussion	(Assigned to)	Results
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		Administrative Session for purposes of discussing		
		confidential disciplinary cases. With the exception		
		of cases requiring recusals, the Board members		
		present at the Public Meeting continued to		
		participate in the Administrative Session.		

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